Subject Area Team Business (SATBUSS)

Meeting October 2 2018, 12.30–13.30 pm, room 3A07

Participants:
Steffen Dalsgaard (VIP), Christopher Gad (VIP), Hanne Westh Nicolaisen (VIP), Cecilie Diehl Andersen (DIM), Kristina Mituzaite (DIM), Simone Trågård Jacobsen (DIM), Signe Seraphina Agerskov Madsen (DIM), Liselotte Lagerstedt (SAP), Anna Elizabeth Thomsen (SAP)

Absent: Sophie C. Kongsbak (SAP); Magnus Vangekjær Christensen (DIM)

Minutes

1. Approval of the agenda
   Approved
2. Approval of minutes (Item 1)
   Approved
3. Welcome and introduction to SATBUSS
   - How students can make use of SATBUSS
   - How can SATBUSS/Programmes involve DIM and GBI students in processes, disseminate information etc.?

The meeting began with a presentation of SATBUSS. Contradictions in ever-evolving policies and rules makes it more and more important to have students involved. None of us [faculty and administrative staff] can imagine exactly how new rules and procedures will affect students.

SATBUSS also offers students a chance to influence educational reviews, as was the case for the DIM review and will be for the upcoming GBI review. Everyday things about education are also something to influence: course evaluation, looking at credit transfer practice, study environment etc.

As a subforum to the Study Board, SATBUSS can make initiatives. Examples would be a new process for allocation of supervisors in Business IT, collaboration with the Study and Career Guidance about group processes in the first semester and in one instance assisting in the making of a new specialization.

General discussion:
SATBUSS students brought up that the communication of DIM and what you get in the programme is difficult. One had the impression that many students, including herself, were expecting something else when they applied. They found that the web site did not describe the programme well. HoP mentioned that the description has to be generic and it was discussed that it might help applicants when course manuals become public with the course catalogue.

SATBUSS students also brought up that DIM students who took/are still taking the qualification seminar programming cannot see the relevance for the actual programme (Python is not used/they will not code). It is very stressful to have to do both seminars and the coordination is particularly difficult for international students.

There are communication issues about the seminars - also in the acceptance letter. The acceptance letters are up for revision and this input will be
4. **Feedback**
   - What works from a student perspective? Do you have experience with forms of feedback that worked in large courses?

In a recent meeting with the Minister for Higher Education and Science ITU students said that they wanted more feedback in class. Faculty might prefer to give individual feedback, but this is typically not possible in big courses.

SATBUSS discussed what good feedback might be from both a student and teacher perspective and the student observers volunteered their own experience with feedback forms.

**Themes from the discussion:**

- Structured feedback on written work. Written work is evaluated in relation to a number of predefined categories. Kristina will share the list of categories for inspiration.

- Peer grading. Navigating Complexity uses it. It is time consuming, but it is good, inspiring and instructive. ‘Makes you study harder, but it would be very time consuming if you had it for every class’. Peer grading gives students practice in other things as well.

- Feedback on written work ‘on demand’ (i.e. only if you make the effort of contacting the teacher).

- Feedback at the end of classes also as a group and as part of a dialogue about the course even upon examination.

- Suggestions – open for input after class via phone?

DIM will use this input on feedback for its teaching workshop later in October.

5. **Discussion of and input in relation to the agenda for meeting of the Study Board on October 5**

See agenda here: [https://studyboard.wikit.itu.dk/](https://studyboard.wikit.itu.dk/)

SATBUSS has this item on the agenda to ensure input for the discussions at Study Board level. All student observers are welcome to participate in the Study Board meetings as observers from SATBUSS. Speak to Christopher, Hanne or Steffen about this.

6. **Any other Business**

Topics for future meetings:

**Descriptions of programmes:**

- Steffen would like student feedback on an essay he is writing to GBI applicants. For one thing it would be helpful to have feedback on his description of the programme and the approach it takes to studying informatics.

- Workshop about how to describe and communicate about DIM. Different backgrounds lead to different expectations. For example that business= economics – or that digital = specific set of IT skills.

**Technical prequalification seminar:**
- What should a prequalification seminar to DIM focus on? The current technical seminar is a programming course. Would a course in databases/data management be [more] useful?