Agenda for SATBUSS September 20th 2019

Anna is leading the meeting

Attendees: Anna, Louise, Hanne, Baki, Stilyan, Anne (secretary)

- **Welcome to Baki, Louise and Anne**
  - **Update on new secretary for SATBUSS+new Head of Programme for DIM**

Presentation round for all attendees. Anne is new secretary for SATBUSS and Baki is the new Head of Programme for DIM.

- **Approval of agenda**
  Approved

- **Approval of minutes from last SATBUSS meeting on June 25**
  Approval postponed – comments to be sent to Anna

- **Election of VIP representative to the Study Board**
  Baki has been chosen and has agreed to be the representative to the Study Board

Opportunity to comment on credit transfers within the period October 2018-April 2019
Anna explains to newcomers at SATBUSS what the credit transfer comments is all about.
The SATBUSS team can comment on credit transfers approved within a specific period. The approval at Business IT is very welcoming of diverse topics for credit transfers when going abroad – only few applications for credit transfers are not approved, such as wrong level of teaching etc.
There are no comments to the credit transfers within the period October 2018-April 2019.

- **Suggestion to be handled at the Study Board meeting on September 24th regarding adjustments to the Project Goals for Bachelor Projects and Theses**
  - There has been a general problem for DIM students writing theses. Baki has made a version of his own, as a guideline for examining theses and preparing the students for the oral exam.
  - SATBUSS proposes each study programme define specific project goals for bachelor projects and theses – for newcomers to find their way and to guide existing students and staff.
    SATBUSS supports the suggestion as a first step, but notes that we need to be aware of the factors for collaboration between study programmes. This would also apply to defining programme specific project goals.

- **Additional suggestion for an update on guidelines for projects**
    There is a mismatch between the requirements for the assignments
    - There was a discussion as to whether the number of pages should be a prerequisite for grading the papers or if it is a way to try and secure a specific quality of the papers. It is not guaranteed that a specific number of pages equals good quality.
    - How to weigh the literature according to learning outcome and form – books vs. articles vs. comics vs. videos.
    - Do the students think the guidelines on literature and pages for the papers is a help or annoyance? Generally this is helpful for the students – both literature recommendations and pages for the papers.
    - The examination syllabus does not make sense according to number of pages – there is a big difference between books and articles.

- Suggestion to decrease the minimum, but keep the maximum for the examination syllabus.

Decision: there is no way of narrowing the guidelines down, and the students seem to make use of the existing guideline. A few changes to be made:
- for Master in IT Management - the final project is 15 ECTS, not 30 ECTS – the suggested number of pages 35.
- For DIM thesis: one person 60 pages +/- 10%, 20 additional pages per extra group member
- Addition to 4.c) "…where the sufficient workload, page limit and examination syllabus are decided by what is appropriate [in cooperation with the supervisor]."

- **Proposed changes to admission requirements for MSc in DIM**
On the basis of the new language requirement from the Danish Government and the effects hereof (a lower amount of applicants), the specific admission requirements will be removed – and the requirements will be obtained through a change in the study programme for first semester at DIM. If new students do not have any programming experience/courses form their bachelor, they will get it as a "forced" elective. Students with programming experience will have a free choice of elective for their second semester.

- **News from the programmes**
No news.

- **AOB**