

Board of Studies – 25 November 2019

- Present:** Stine Gotved (chair), Baki Cakici (SAT Bus), Marco Carbone (SAT CS), Paolo Burelli (SAT Games), Theodor Christian Kier (SAT CS), Mark Hyslop Graham (SAT Games), Sophia Aumüller Wagner (SAT Bus), Dorthe Stadsgaard (secretary)
- Absent:** Jörn Christiansson (SAT DD), Emilie Hvashøj Pedersen (SAT DD), Stilyan Petrov (SAT Bus),
- Guests:** Lene Rehder (SAP), Aske Kammer (HoSt), Annelise Agertoft (LS), Rikke Budolfson (SAP), Lone Malmborg (filling in for Jonas Fritsch, K-DDIT), Anna E. Thomsen (SAP), Allette Bundgaard (SAP)

Minutes

1. Approval of agenda

The agenda was approved.

2. Approval of minutes from meeting 1 November 2019

The minutes were approved.

3. Adjustment of curriculum for B-DDIT

Changing the order of three courses and change title of three courses.

Appendix 1-2

Rikke Budolfson participates

Rikke: Presented the changes. The change concerning a swap of two courses to further progression was suggested by the students. SAT has approved all the changes.

BoS approved all changes.

4. Changes to curriculum for K-DDIT

Changes to technical onboarding course 1st semester, change from a mandatory to elective course on 3rd semester and changes to a few course titles.

Appendix 3-4

Lone Malmborg and Rikke Budolfson participates

Lone: Three changes, the most important being the change of the technical onboarding course. The seminar during the summer is no longer offered (to ensure pre-requisites in programming), but we still want all types of students to apply and be accepted into K-DDIT. Also, we saw a decrease in applicants last year. SAT has approved the change.

Marco: Sounds like a good idea.

Lone: The second change is suggested by students, they would like to have more electives. We want to change a mandatory change to an elective. SAT has approved the change. The third change is to a few course titles. SAT has approved the change.

Theodor: Is it just a change to the titles?

Rikke: The focus (on the course on mobile technology) will be sharpened a bit to fit the new title.

Aske: I prefer one-to-one translations between titles in English and Danish, but in this case it has been problematic.

Stine: We recommend titles to be identical in Danish and English – whenever possible.

Paolo: If a direct translation is not possible, then at least the meaning of the title should be identical between the two languages.

BoS approved all changes.

5. Approval of Curriculum for B-SWU

Some of the course titles have been changed

Appendix 5-7

Allette Bundgaard participates

Allette: We want two mandatory courses to change title to align them with the contents. SAT has approved the changes.

BoS approved the changes.

6. FYI: Withdrawal of proposal from B-SWU and K-SD

BoS has previously approved that SWU and SD students must pass Introductory Programming before being able to continue on second year of their programme. The proposal has been withdrawn.

Appendix 8

Allette Bundgaard participates

BoS accepted the withdrawal.

7. Approval of change to K-DIM curriculum

Introducing a course in 'Programming and data processing' due to changed admission criteria.

Appendix 9

Anna E. Thomsen participates

Anna: The main purpose is to ensure that all graduates have competences in programming. The new mandatory course takes the place of an elective, but there are other possibilities for electives. SAT has approved the change.

Marco: What about students from Data Science?

Anna: They will have an elective instead as they already have programming competences.

Baki, Paolo and Marco: Perhaps we could think in terms of cooperation on programming courses. We might get a better use of resources. We should involve Jonas Fritsch as well.

Stine: We just tried to do a shared programming course (during summer, for students without pre-requisites), and there was a lot of trouble. It is a good thing to be aware of similar courses on different programmes. But I think it is pre-mature to join them (again).

BoS approved the change.

8. FYI: Student involvement in process for DR Byen facilities

Email from Executive Management 6 Nov 2019: Students are involved in the needs assessment through Student Council via a reference group, who is invited to communicate the students' needs to PLH Architects (who assists ITU) and FM. Malene Holm Smed (Head of FM) chairs the reference group.

Mike: I will enquire in Student Council at the next meeting.

Sophia: Students know very little.

Dorthe: You should go to Malene H. Smed in FM to get more information – she chairs the reference group where students are represented.

Aske: As far as I know, the move will not really affect teaching, but supervision might be a different case if faculty are in shared offices.

Sophia: The information flow should be improved.

9. FYI: Role descriptions for Head of Studies and Board of Studies

Executive Management will go through the current role description for Head of Studies and make changes if needed. They will not make a role description for Board of Studies, they refer to §§ 14-15 in ITU's regulations.

Appendix 11

Aske: Whenever an issue arise, when we are unclear of whether BoS or HoSt should deal with it, please write it down and send it to me. That way we will find out, what and where the issues are.

10. Should ITU have guidelines for cross-disciplinary/cross-departmental projects?

At the meeting 9 October 2019, BoS decided to discuss if ITU should have a set of guidelines for cross-disciplinary/-departmental projects. With the introduction of Cross-DIT it is expected that more students will write projects across study programmes in the future.

Baki: We looked into describing guidelines for projects and realized that we have no guidelines for projects written across programmes and/or departments. Do we need that?

BoS discussed various challenges concerning cross-disciplinary/cross-departmental projects, e.g. allocation of supervisor and external examiner and group exams. It was agreed, that ITU need to have a process for such projects

Decision: BoS members take the discussion to SAT meetings and send their input to BoS (via the secretary). BoS secretary will put the issue back on the agenda in 2020.

11. Course and supervision evaluations - policy on use of data

In October, BoS and Vice-chancellor Martin Z. agreed to make a policy for using evaluation data. The project group for ITU's revised evaluation portfolio are working on the first draft of the policy. BoS is asked to give their input.

Appendix 10

Postponed to next meeting as there was not enough time to discuss the draft.

12. Any other business

a) Mandatory Activities: SAT discussed M.A. this summer – do they need to discuss them again?

BoS agreed not to discuss it further right now.