User manual
iOS: Email set up
User manual
A guide on how to install the exchange email client on iOS
1 Sync with Exchange
1.1
Go to “settings” and enter “accounts & passwords”

1.2
Click “add account”
1.3

Select “exchange”

1.4

Enter your address. It is your ITU initials followed by @itu.dk

Enter an account description if you like. Then click next
Choose to “configure manually”, and you will enter this.

Fill in your server with “outlook.office365.com”, and your username with your initials followed by @itu.dk.

Finally enter your ITU password and click “next”.

Now make sure that “mail” is checked.

Check the rest of the marks to fit your needs.

Then click “save”.
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