

IT DEPARTMENT



Windows

User manual

Windows: VPN

User manual

A guide on how to connect
to ITU VPN on Windows

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IT DEPARTMENT

1

Instructions
before
set-up

1.1

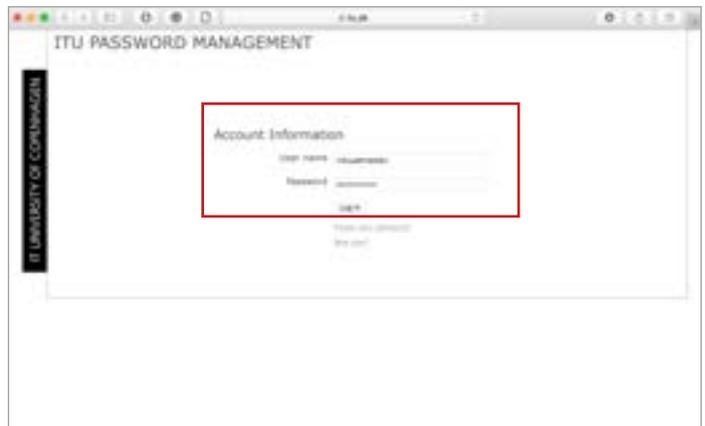
It is important to know that you can install the VPN at ITU but you cannot connect while you're at ITU. The purpose of VPN is to obtain the same network and service access as if you were at ITU.

Please be aware that this installation requires your computer to restart.



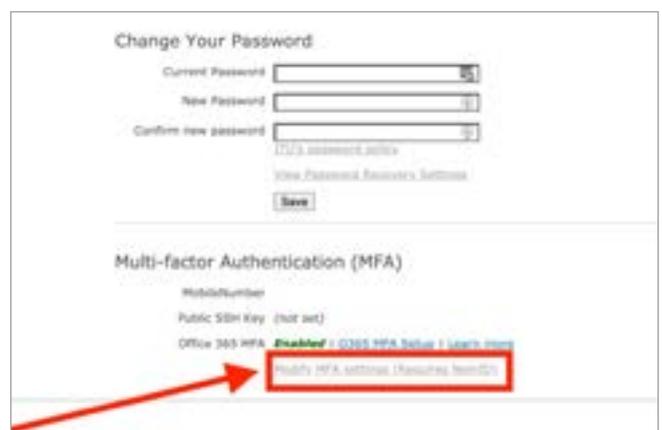
1.2

Go to <https://itu.dk/Password/>
and log in



1.3

Ensure that you have signed up
for "Multi-Factor Authentication".



2

Download
Forticlient

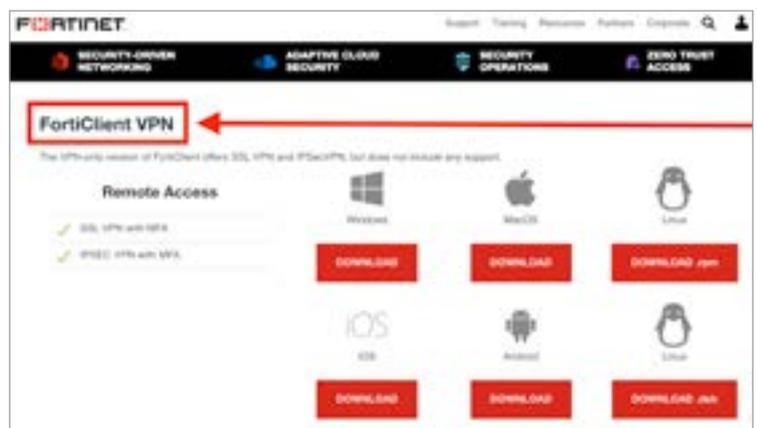
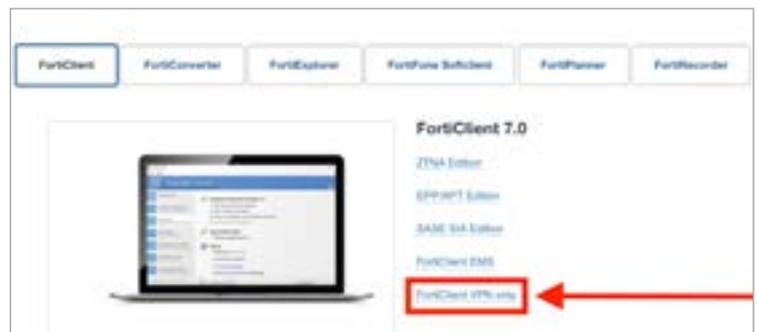
2.1

Follow this link and select "Product Downloads":

<http://go.itu.dk/vpn-windows-client>

2.2

Select FortiClient VPN Only, then download the version for your operating system.



2.3

Click on “run anyway” to proceed with your installation

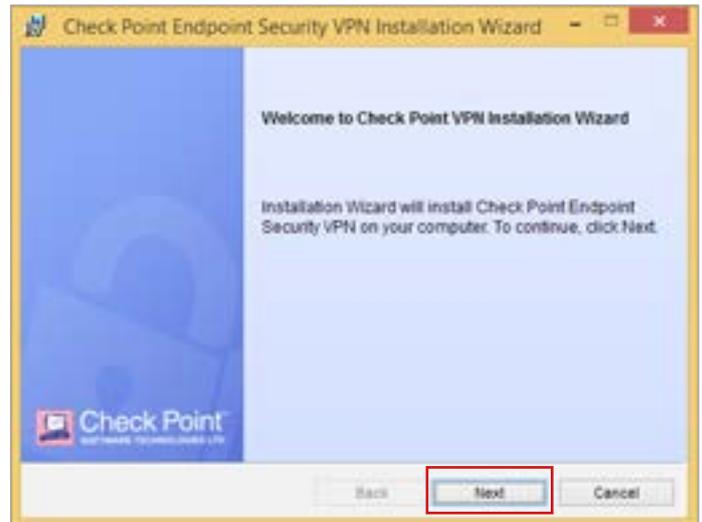


3

**Install
Forticlient**

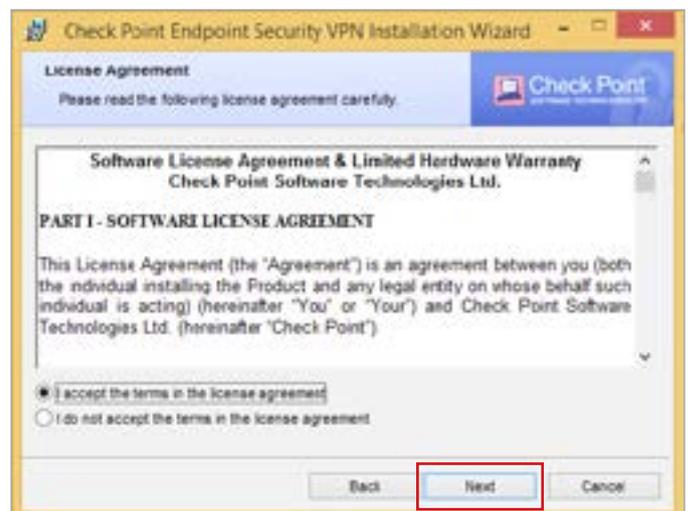
3.1

Click "next" to continue



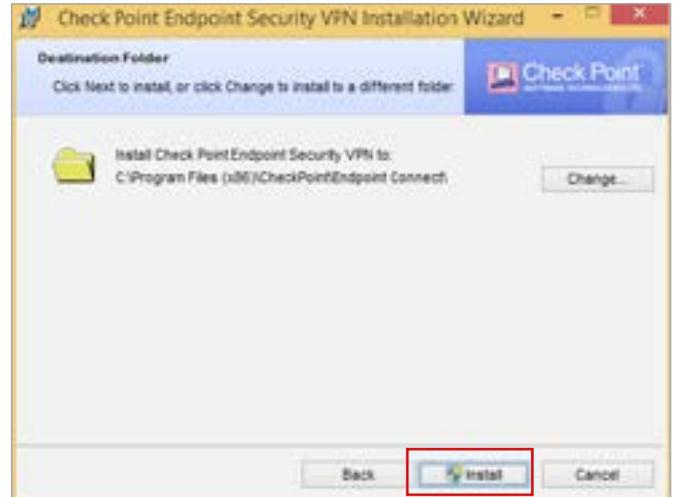
3.2

Click "I accept the terms in the license agreement" and then click "next"



3.3

Now click "install"



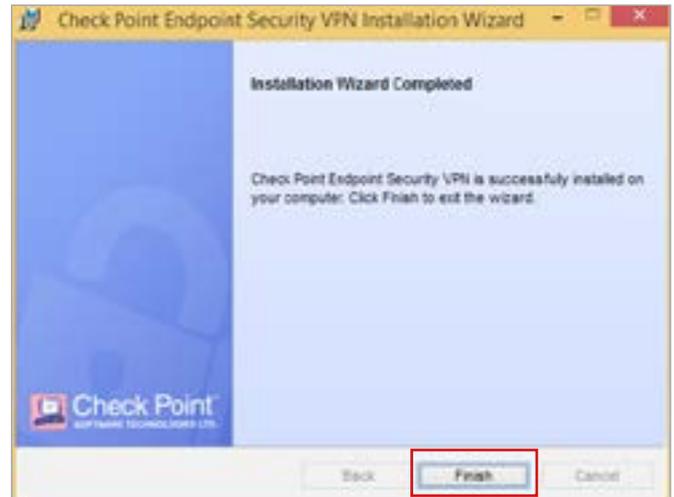
3.4

Wait for the installation to finish, notice that it may take some time



3.5

Click “finish” to end the installation



3.6

You must now restart your computer. We recommend that you do this immediately

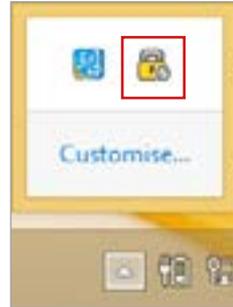


4

**Set up
Forticlient**

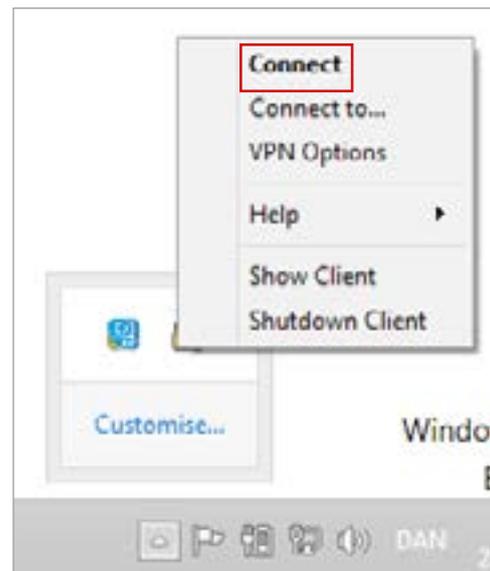
4.1

After the restart, the VPN icon should be in your bar



4.2

Click the icon and the click "connect" to continue



4.3

Enter your ITU username (without @itu.dk) and your ITU password, then click "connect"



4.4

You should now receive a 4 digit pin by text message



4.5

Enter the 4 digit pin in the
"Response" field

You should now be connected



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