Presenet:

* Lene Pries-Heje, faculty, chairman
* Christopher Gad, faculty (BGBI, KDIM, MILS),
* Jörn Messeter, faculty (BDMD, KDDK, MIND)
* Marco Carbone, faculty (BSWU
* Martin Pichlmair, faculty (GAMES)
* Emma Arfelt Kock (Student)
* Nanna Sidelmann, Secretary to the Study Board

Absent: Felipe Dacal Fragoso (student- GAMES), Vladimir Stefanov Sharapchiev (student- GBI), Sune Ørnemark Lægdsmand (student- DS), Jakob Uttenthal Israelsen (student -DMD)  
  
Guests: Lene Rehder (Head of Student affairs and Programmes), Natalie Schluter (DS), Nikolaj Licht (Student - Games).  
  
Agenda

1. Approval of the agenda
2. Approval of the Minutes from 23052018
3. Decision. Suggestion for changes to the ITU evaluation portfolio.
4. Decision. Changes to the Data Science Curriculum.
5. Discussion. More prerequisite courses at ITU?
6. Discussion. ITU grading summary report.
7. Information. Project and programme evaluations at ITU. Dec 17 - May 2018.
8. Any other business

**Re 1** The Aganda was approved  
  
**Re 2** The Minutes were approved  
  
**Re 3 Evaluation portfolio**  
*Dorthe Stadsgaard* explained how the two project groups has been working with a new evaluation portfolio since Spring 2017.   
This is the first draft for a new evaluation portfolio.  
You might not have heard about the Ministry’s Quality Measurement. It is new.  
We have taken into consideration what we have to do according to legislation.  
In short the group suggests an evaluation portfolio with the following three headlines:   
  
1. Evaluation of teaching and supervision   
2. Dialogue with graduates   
3. Evaluation of infrastructure and study environment   
  
The improvements should than be to have fewer evaluations. To use external evaluations as much as possible. And to use as much of statistics already available.  
We want to take a more qualitative approach than before.   
It will be a combination of qualitative and quantitative data.  
So we would now like input from the Study board?  
In the end it will give the Head of Programmes some more work in reading the evaluations and find out what the consequences should be.  
*Emma:* As I understand it there will be a Mid way and an End Evaluation. A mixture of qualitative and quantitatives questions?  
*Dorthe:* Yes. The qualitative evaluations will be carried out on teaching and supervision activities every semester. The quantitative part is UFM’s Quality Measurement, which the ministry will carry out every other year and we suggest to carry out ourselves in alternating years.   
*Emma:* What is the response rate on the ministerial surveys:  
*Dorthe:* At ITU around 30 pct. From uddannelseszoom.  
In the new Ministerial survey there will be more questions. So we will have to promote it among our students.  
*Emma:* I am quite fond of the quantitative data. You don’t get to say the same things in a informal dialogue. Some are shy. Some times the message don’t come through.  
The combination of quantitative/qualitative is good.  
*Jörn*: How do we raise the response rate on the survey? Has it been discussed to look at the background of the students – to find out if the group who participates are representative?  
*Dorthe:* Response rates and representativity are always an issue. We need to determine on which parameters we will measure representativity.   
*Lene PH:* There are different aspect for this.   
The study board agreed that even if it is qualitative, it should be done in a way, so the students can give some anonymous feedback.  
There was no further objections to the suggestion. Further input must be send to Dorthe – [dost@itu.dk](mailto:dost@itu.dk) - before 29 June.  
A draft for the Ministries quality measurement questionnaire will be send out through Nanna.  
  
**Re 4 Changes to the Data Science curriculum**  
*Natalie* gave a short description of the process and the proposal.  
1) The course **Large Scale Data Analysis becomes a core** Data Science BSc course (moves from 5 th to 4 th semester).  
2) One less free elective (from 15 ECTS to 7,5 ECTS)  
3) 15 ECTS track   
*Christopher:* From the DIM point of view it looks good. If they choose the technical track they can still apply to get into the DIM programme, they just don’t have a right to access (no “retskrav”).   
The technical courses will be developed in coorperation with the Computer Science department.  
The changes will apply for those admitted in 2017 and new students.  
There were no objections to the proposal.  
  
**Re 5 Prerequiste courses.**  
*Nanna:* At the Study board meeting 21 March the SAT Computer Science raised the question whether there should be courses at the programmes that has to be passed before moving on to second or third semester.  
The issue has been discussed at the SAT groups and it turns out that there is only a wish for such courses in the Computer Science corner.  
*Marco:*  
Primarily in introductory programming. Only here there is a need.  
We wish to give the students three attempts before summer. This is a vital thing for us.  
*Lene R:* For the bachelors we legally have the possibility to offer only two attempts before ending their enrollment. For MSc we legally have to offer three attempts.  
The Study board agreed that the students starting the SWU and SDT programmes in 2018 should have their three exam attempts in introductory programming within the first year.  
For future students starting in 2019 it will be specified in the curriculum, that introductory programming must be passed within the first 45 ECTS.  
The Study board agreed that study lab must play an important role in this.  
  
**Re 6 The grade summary report**  
*Lene PH:*  
The study board is to see it every year. We do not have a process on how to evaluate.  
We can also look into exam overviews.  
How do we look at it?  
Some reports have been made that compares result across universities.  
The tendencies are:  
The grading will be higher for oral exams and lower for written exams. So more written exams leads to higher grades.  
The tendency is that external lecturers give higher grades.  
And of course different programmes have different profiles.  
So how could we work with this?   
The study board decided that each SAT group must look at the statistics each year after the re exams in March. This year they will have to look at it in August.  
If there is relevant data not available in this report it could be found in Qlik.  
  
**Re 7 Project and Programme evaluations**  
A few members mentioned the challenges in finding a supervisor. Only VIP from ITU can be supervisor if nothing else has been decided.   
*Lene PH:* There needs to be a good argument, if a student want to use an external.  
It is fair that the Head of Programmes and not the student that applies for an exemption.