

Present: Stine Gotved, Marco Carbone, Jörn Messeter, Baki Cekici, Paolo Burelli, Sophia Aumüller Wagner, Kristina Mituzaitė, Theodor Christian Kier, Emilie Hvashøj Pedersen, Mark Hyslop Graham, Stilyan Petrov, Nanna Sidelmann.

Absent:

Guests: Martin Zachariassen, Dorthe Stadsgaard, Christopher Gad,

## Agenda

### **1. Approval of the agenda**

### **2. Approval of the Minutes**

### **3. The content of Course Evaluations and the role of the Study board in relation to these**

In June 2019 the Study board approved a proposal for a new course and project evaluation portfolio at ITU. The proposal was later discussed, adjusted and approved by the executive management.

Please see the description of the process in att.1 (info given to the Study board on 15 August).

The Study board has asked to meet up with the executive management to discuss the content of the course evaluations and the role of the Study board in relation to this.

For relevant rules regarding the competence of the Study board, please see The Articles of Association of the ITU section 15 (att. 2) and the Act on Universities, art. 18 (Att 3 and 4).

### **4. Education Portfolio report**

The Study board is to give a statement based on the Education Portfolio Report.

The important part to read is the summary in the report (pages 3-14). See att. 6.

### **5. Proposal to align dates for project approval**

The IT University currently operates with two different deadlines for approval of a project agreement. Approved project agreements also mark the formal start-up for projects.

1. MSc theses project must be approved by weeks 5/35 (= semester start)
2. BSc projects + independent projects must be approved by weeks 7/37

The different deadlines exist because of an earlier decision to have an early deadline for project approvals for theses to ensure that students begin writing their thesis as soon as possible.

This is a proposal to align dates for project approval.

Please see att. 7.

### **6. The use of mandatory activities at ITU – decision**

Based on the discussions in the Study board in Spring and on 27 August 2019 new guidelines for mandatory activities are to be discussed and agreed upon.

Please see att. 8.

### **7. Any other business**

