

Re 1. Approval of the agenda

The Agenda was approved

Re 2 Approval of the Minutes

The Minutes were approved

Re 6 Information regarding the Evaluation Portfolio at ITU

Information on the proposal regarding course and supervision that was discussed and approved by the Study board on 6 June.

Education Group and Heads of Departments have now approved the proposal.

The Project Group have not yet managed to meet up with Executive Management. It is therefore uncertain, when the proposal will reach its final approval.

The Project group will get back on this very soon.

Stine informs: The suggestion for a revised course and project evaluation, approved at the last Study Board meeting is on hold, since the executive management has not yet approved.. Thus, it is uncertain whether it will be implemented from this fall.

If not implemented fully, it has been discussed to have it as a test. My suggestion would be to have one semester without evaluations.

Marco: From teacher and student perspectives, it would be a good idea to do some kind of evaluation

Kristina: Evaluations are important to students. There was this censorship case at one course last semester, so it will be good to keep up with evaluations

Stine: OK. But is it better to have the old version of evaluations for courses and projects?

The Study board agreed that there need to be some sort of evaluation, maybe a minor thing, but not the old format.

Lene: Please note, that the new concept is already approved by both Education group, Head of Departments and on department meetings; we might be able to act fast.

Kristina: It is a good idea to have the course evaluated, not the teachers. To get away from of the personal relationship.

OBS: Breaking news July 3: The overall concept is approved by executive management, with one addition: there still have to be a few questions about each teacher. The project group and Head of Departments will suggest these questions to executive management and (if approved) involve the Study Board in August. With this, the concept should be ready for the fall semester.

Re 3 The use of mandatory activities at ITU

Decision:

In 2015 a set of guidelines on mandatory activities was decided by the Study board.

The guidelines and the use of mandatory activities was discussed at the meeting 6 May.

SAT groups, Head of Programmes and Student counsel have been asked to give input.

Stine: we agreed to discuss this issue again – are we ready for a decision?

Christopher, on behalf of SAT business: There are many ways of teaching. We can not say that we don't want mandatory activities. But there is a need for better guidelines. We need to make sure, that the workload is reasonable and limited in time. We suggest that there is a requirement (or strong recommendation), that the students should also get feedback.

Jörn: SAT Digital Design agree with most of it. Mandatory activities can be a motivating factor. It is a way to distribute the workload. But it makes less sense on a 7,5ECTS course. The students should get a second attempt – but not necessary the same activity. Feedback is not necessarily the best replacement. It is difficult with principles, but we need mandatory activities.

Marco: They are important to us. It helps the students to keep a flow. We make sure that they are weeks apart

Mike, on behalf of (part of) student counsel: We fear that mandatory assignments are messing with the students rights, as they should be part of the curriculum. We need to limit the use; they are being used in such a variety of forms. And there is no documentation for the pedagogical reasons to have them.

Lene R: The course catalogue is considered a part of the curriculum. If they are not described here, they should not be a part of the course.

Stine: I hear you. We don't want to get rid of the mandatory activities. I will gather all info and get back to you in the next semester.

Re 4 Prerequisites course at SWU and K-SD

Decision:

In Spring 2018 it was decided by the Study board, that the passing of Introductory Programming should be a prerequisite for continuing on the second year for BSc SWU and MSc in Software Design.

The Study board is now to discuss and approve how this should be implemented.

Allette: This is a rediscussion. The Study board decided in Spring 2018, that passing Introductory Programming must be a prerequisite for continuing on second semester. The way we wish this to be implemented, is to give those students who fail twice their third attempt in August. But this will lead to a difference in how we treat other students.

BSc: Students on other ITU Bachelor programs may claim that SWU students are in a better position, as they will have three exam attempts to pass part (15 ECTS) of the First Year Examination.

MSc: K-SD students may claim that they are in a worse position than students on other MSc programs, as they do not have the possibility to follow the course again before the third exam attempt.

Trine Møller: As a student counselor, I am worried for the students who don't get to follow the course again. Can they get some kind support? Summer courses? And the exam in August is next to the 30 ECTS, that they need to follow. Those are students they may have problems already.

We have seen examples of students that are stressed and wish to be exempted from the 30 ECTS. Maybe we will create another problem?

The study board discounted the inequality issue as important – it follows from the special circumstances, that the exam attempts are organized differently.

The study board agreed to the concern, that the suggestion might create problem for some already challenged students, and it was discussed, how this could be solved. Suggestions: either by offer the courses as part of Summer University, push other courses to the next semester, give exemption from other courses or by offering extra support in Study lab.

Allette: For you information, the number of student who didn't pass winter exams 2018 was: 13 for Bsc SWU and 5 for K-SD.

Stine: with that low number it should be rather easy to ensure extra study lab support for these students.

Mike: What is the best solution, in the eyes of the study counselor?

Trine: Making space for the course to be repeated in the Spring semester

Decision:

The Study board agreed that Head of Programmes should try to find a viable solution for the Spring semester, and to ensure study lab support.

Re 5 Information on CROSS DIT and credit transfer

Information:

At the Study board meeting 6 May a set of guidelines was presented regarding credit transfer and the Cross disciplinary project.

The guidelines have been updated and describes how credit transfer applications are handled in relation to CROSS DIT.

We have made an overview of the different exemptions from CrossDit. Some applications are met, some applications are not approved.

Kristina: I don't get the decision regarding the internal courses. No other courses have matching learning goals?

Stine: No.

Christopher: What about the 15 ECTS collaboration with a company? That's a new one!

Stine: This was a decision from the executive management.

Kristina:

Who has the competence?

Nanna: It is the Study board

Mike: It is a way to create a connection for GAMES- students to the job market; they do company projects in their third semester.

We need to discuss this whole mandatory set up and the exemption thing again, the underlying logic and the way this is handled.

Re 7 Any other business

There were no items for any other business