

SATBUSS Minutes, May 18th 2022

Attending: Oliver Krancher, Anna Elizabeth Thomsen, Irina Papazu, Khurram Murtaza Khan, Anders Puggaard Lyngesen, Simon Brüel-Holler, Anne Jensen, Louise Klitgaard Torntoft

Leading the meeting: Oliver Krancher

- **Approval of agenda**
 - Addition to the agenda: Discussion of SATBUSS authority/role added on the Follow-up item
 - Approved
- **Welcome to Irina Papazu, Co-Head of the DIM programme as our newest SATBUSS member**
 - **A short presentation round**
- **Referendum on teaching – FYI and room for comments from SATBUSS**
 - Three different groups: the people who are for the academic quarter, the people who are happy with the way it is and the people who do not care.
 - The issue is that the students are structured differently, so some people would be unhappy to meet up at ITU “on time” and have to wait fifteen minutes before getting into class.
 - It could benefit the change between classes – both for teachers and students. Instead of having to “throw out” classes ten minutes before the booking ends you will just have to enter the classroom when booked time starts and still have time to set up for class. Students who have back-to-back classes can get time to eat, get coffee and so on.
- **Follow-up on:**
 - **student inquiry from DIM**
 - Based on the issues experienced by students on previously discussed DIM course SATBUSS requests to have the guidelines (stated on Teaching Guide) on curriculum/mandatory readings for exams clearly stated – maybe choose a different wording than “should”. The Co-Head of DIM and the DIM student representative will start a discussion of the guidelines at Board of Studies level.
 - **SATBUSS’ authority and role**
Anne will look into a clearer definition of SATBUSS and the possibilities of SATBUSS having a more authoritative role.
 - **group formation, GBI**
Follow-up on the discussion of group sizes and who has the responsibility in the group formation (teachers/TAs)
Oliver has an update:
 - The Course Manager has the responsibility for the group formations
 - A new student suggestion has appeared, which suggests changing groups in the first semester halfway through the semester. This way the students have a better basis of getting to know each other across the class.

SATBUSS discussed this option and Oliver, Anne and Louise takes this discussion into consideration when planning the next round of group workshops and group formation for the first semester students – together with the course managers from GBI's first semester courses.

- Suggestion: give the TAs and teachers the tools to handle the group formation process to improve and prevent some of the issues that can arise. Anders, Louise and Oliver will write a one-pager with the subject of "How to handle groups in class.." and present it to SATBUSS when ready.
- Oliver and Anne will talk to the course managers on the first semester courses about this and how to apply it.

- **News from the programmes**

- **GBI**

- Course evaluation data is now available, and the response rate is higher than last year and the scores have improved as well.
- The GBI revision process is running and surveys have been sent out to TAs, teachers and alumni.
 - GBI students, current and previous, have been invited to present their feedback on the GBI programme at the first workshop for the GBI revision.
 - Oliver wants to invite the students for an online meeting to present the first draft for the revision of GBI by mid- or end- June.

- **DIM**

- The supervisor allocation process for GBI, DIM and ILM is slowly starting. The process is there to make sure all students get the same chance of finding a supervisor and it does not leave any students without one.
- Admissions assessments are almost ready.

- **ILM – no attendance**

- **AOB**