Meeting SAT Computer Science 5 September 2022

Agenda:

1. Approval of agenda:

2. Minutes from meeting 22 June 2022:
   No comments received within the 10 working days period. Minutes approved.

3. Information:

4. Update from study programmes: / Students.

5. Supervision evaluations from Spring semester 2022: Appendix 5A.
   Introduction:
   Please go to Teaching Guide to explore your tasks and deadlines in the follow-up process.
   - Supervision evaluations: https://intranet.itu.dk/Quality-in-Education/Supervision-evaluation/Followup (follow-up has been postponed due to technical issues with the evaluations in June, thus you must add 13 weeks to the weeks stated in the process description)

   If you need more detailed information on the evaluation of a specific course, please ask the relevant Head of Study Programme.

6. Evaluation of Summer courses (SUN) from summer 2022: Appendix 6A.
   Introduction:
   Please go to Teaching Guide to explore your tasks and deadlines in the follow-up process. Follow-up on SUN courses differ slightly from follow-up on semester courses as they are fewer and their set-up is different:
   - SUN evaluations: https://intranet.itu.dk/Teaching-Guide/Summer-University/Evaluation

   If you need more detailed information on the evaluation of a specific course, please ask the relevant Head of Study Programme.

7. Quality assurance of credit transfer Feb – Aug 2022: Appendix 7A.
   Introduction:
   If SAT has any comments (something that differs from “normal”, decisions that do not seem “right” etc.), those should be sent to Board of Studies.
   Deadline 20 September.

8. Meeting dates in Autumn 2022:
   Comments from last meeting: No weekday suits everybody. Monday and Friday afternoons seem to be best – or a mix between them. SAT agreed that the first meeting should be Monday 14-15.30 in the beginning of September, and that we will settle on a solution by then

9. AOB: