

Agenda for SATBUSS, 30 September 2024

Attending: Oliver Krancher, Louise Harder Fischer, Jens Christian Felumb, Anne Jensen (secretary to SATBUSS)

- **Approval of agenda**
 - Approved
- **Study Environment Action Plan approved (the Action Plan can be found in the meeting folder)**
 - Comment: Early course evaluation needs to be very clearly stated as mandatory. Not all teachers remember or make use of the early course evaluation.
 - Consider introducing an official email from SAP/Quality Coordinator reminding all course managers of the early course evaluation and that is it mandatory.
- **ITU Election 2024**
 - Remember the upcoming election in November. Anne encourages student representatives to tell their fellow students about SAT and what we do.
- **News from Board of Studies**
 - No news.
- **News from the programmes**
 - **GBI**
 - No updates. Everything seems to be running smoothly at the moment.
 - **DIM**
 - Louise has taken over the position on SAT while Irina is on maternity leave.
 - There is currently no DIM programme coordinator, so only important matters are attended to and divided between several people in SAP. The hiring process for a new study programme coordinator is in the works.
 - Specialization workshop next week – 10 October.
 - **ILM**
- **AOB**
 - Suggestion: Can we make a space where teachers and students can meet in a relaxed environment to talk about lectures, projects or the like?
 - Every last Friday of the month from 3-5 pm?
 - Coffee morning session?

- Head of study programmes will look into the possibility.
- How can the students be sure that the grade they get is the right one? In a written exam situation, the students cannot know if the grade they get is the right one – unless, as a case has shown, they get a fail/NA grade when they have submitted a paper.
 - Currently the process of registering grades is very long and complicated. Grades are noted and negotiated between examiner and external examiner and their final grading is sent to SAP's exam team who registers the grades and double check if the grades from the examiners are the ones in the administrative system. Hopefully with the new exam system which will be introduced to ITU, this process will run smoother and less errors will occur.
- Update on 1st semester of DIM:
 - A lot of confusion on Computational Literacies' LearnIT page and in the lectures. On the LearnIT page the information is spread out and diverse, which adds to the confusion and makes it hard to get an overview of the course and what to read. It is hard to know what you need to read, because the experience is that mandatory reading is not part of the lectures, but optional reading is.
 - Louise will make sure to look into this.