

A blurred background image of a modern office building with multiple floors, glass windows, and balconies. The building is light-colored, and the windows reflect the sky and surrounding environment. The overall scene is out of focus, emphasizing the text overlays.

IT DEPARTMENT

User manual

VPN using MFA

User manual

A guide on how to connect
to ITU VPN with MFA

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IT DEPARTMENT

1

Set-Up Multi-Factor Authentication to VPN

1.1

Please follow the guide below to setup Microsoft Authenticator application to the VPN service.

VPN on private computer, approve by using Microsoft Authenticator app on your mobile device.

VPN Installation

- [VPN guide](#) (pdf)

Split VPN

- [Guide](#)

REMOTE ACCESS

The VPN service is now available for students.

Before using the VPN service, it is necessary to set up [Multi-Factor Authentication](#).

You can connect to the VPN by installing a VPN client. You can install the VPN at any point and time by following the user manuals.

When using the VPN please ensure that your computer meets these 3 requirements:

1. An updated operating system
2. An updated anti-virus
3. A password on your computer

1.2

Open a web browser on your computer and go to this link:
<https://go.itu.dk/mfasetup>

Login with your ITU email address and then click on Next.

See if the Default sign-in method is: Microsoft Authenticator - notification.

If it is 'Microsoft Authenticator - notification' skip step 1.3 and 1.4, continue to step 2.1.

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My Sign-Ins

Overview

Security info

Organizations

Devices

Privacy

Security info

These are the methods you use to sign into your account or reset your password.

Default sign-in method: Microsoft Authenticator - notification

Change

Add method

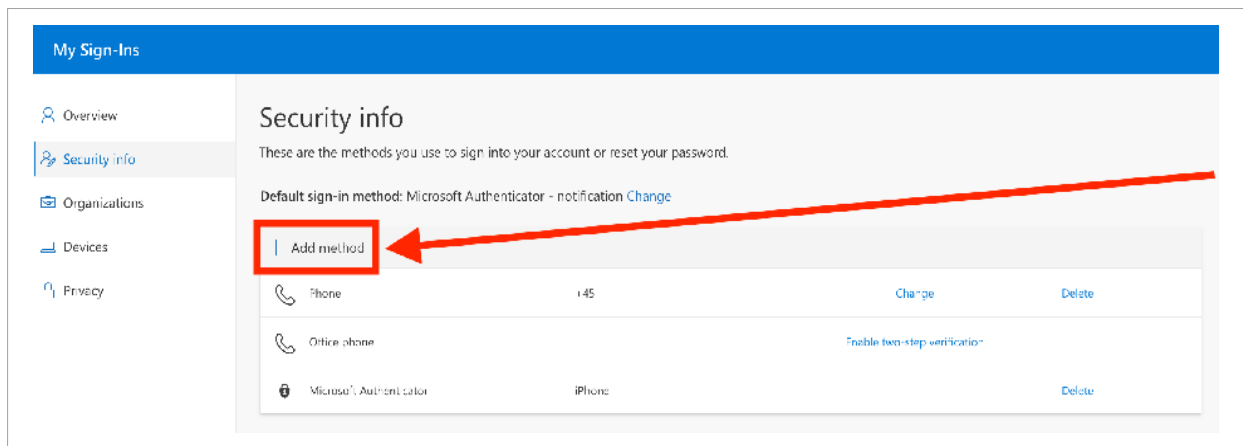
Phone	Change	Delete
Microsoft Authenticator	Phone	Delete

Lost device? [Sign out everywhere](#)

1.3

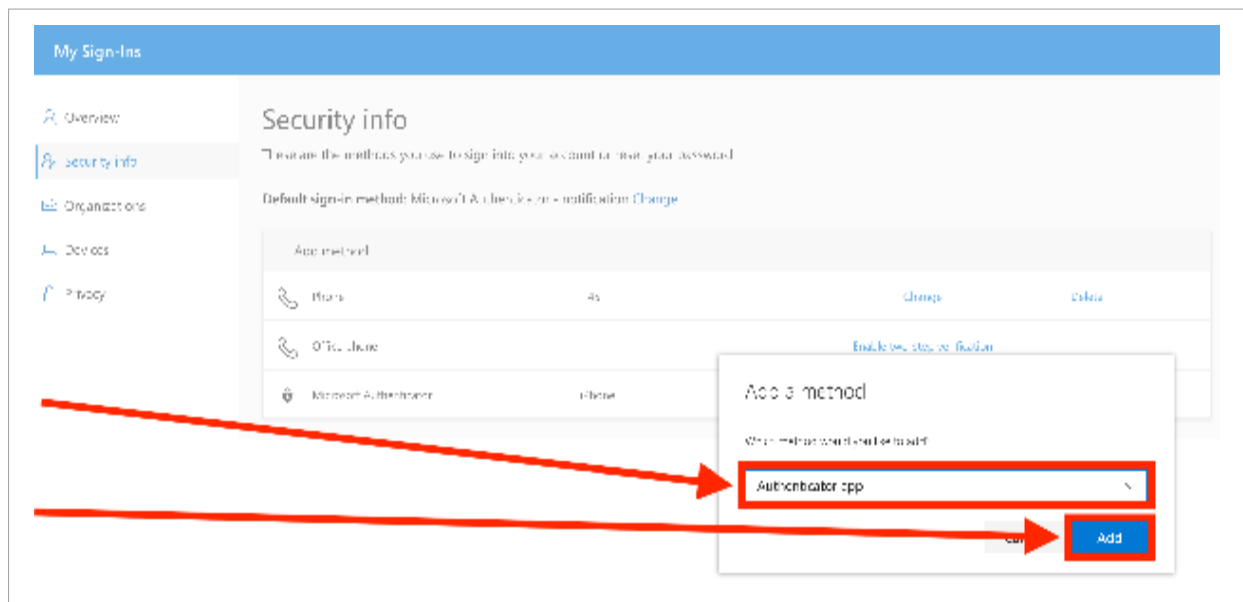
If the Default sign-in method is not set to: Microsoft Authenticator - notification.

Click on + Add method to setup



1.4

Choose **Authenticator app** and then click on **Add**. Follow the instructions on the screen.

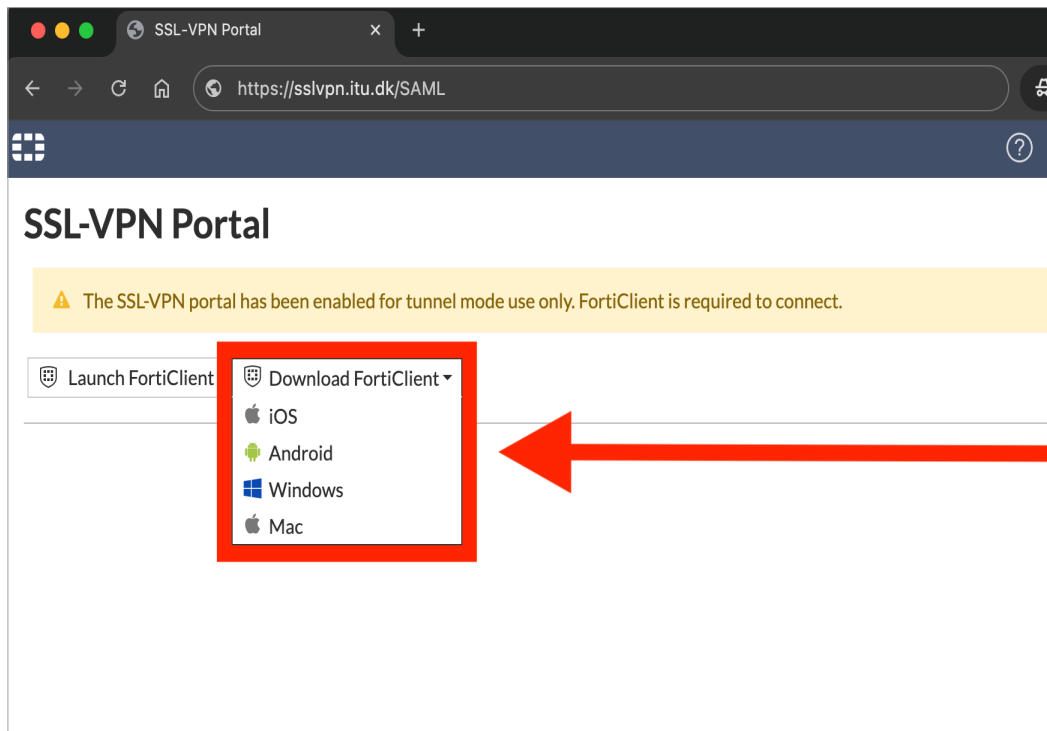


2

Set-Up
FortiClient
VPN

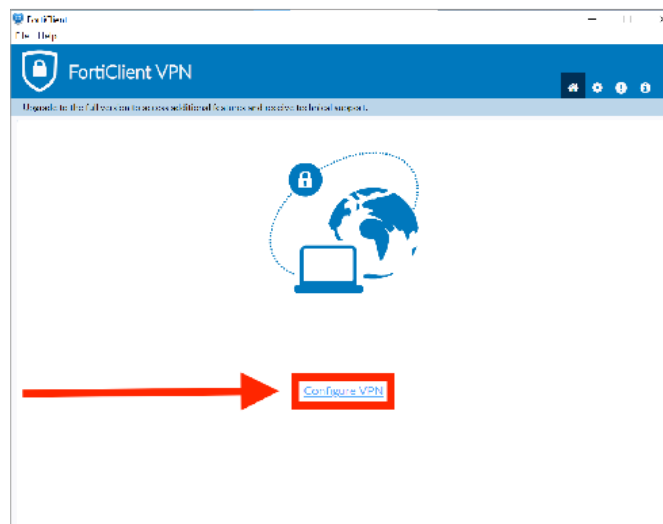
2.1

Please make sure you download and install the free version named FortiClient VPN through [ITU's self service portal \(click here\)](#).



2.2

Open FortiClient VPN application and click Configure VPN.



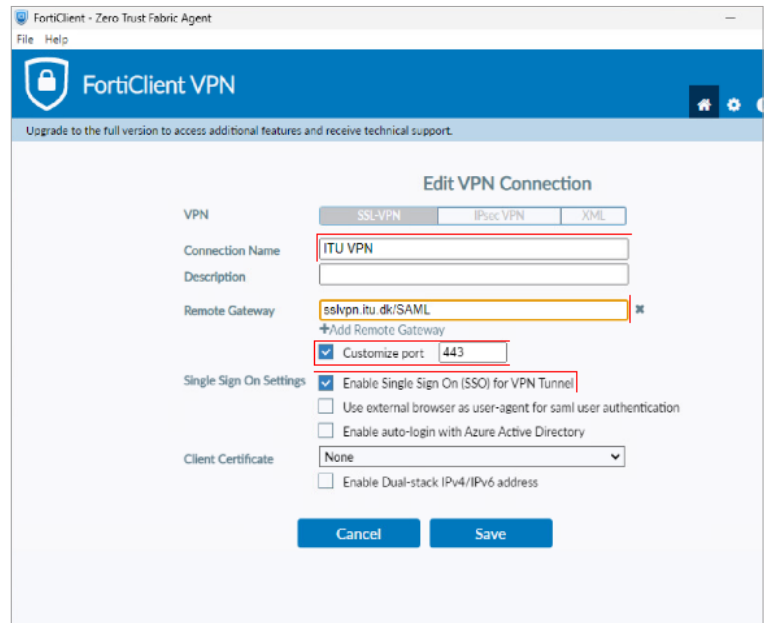
2.3

Fill out Connection Name:
ITU VPN

Fill out Remote Gateway:
sslvpn.itu.dk/SAML

- Customize port 443
- Enable SSO for VPN Tunnel

Click on Save.

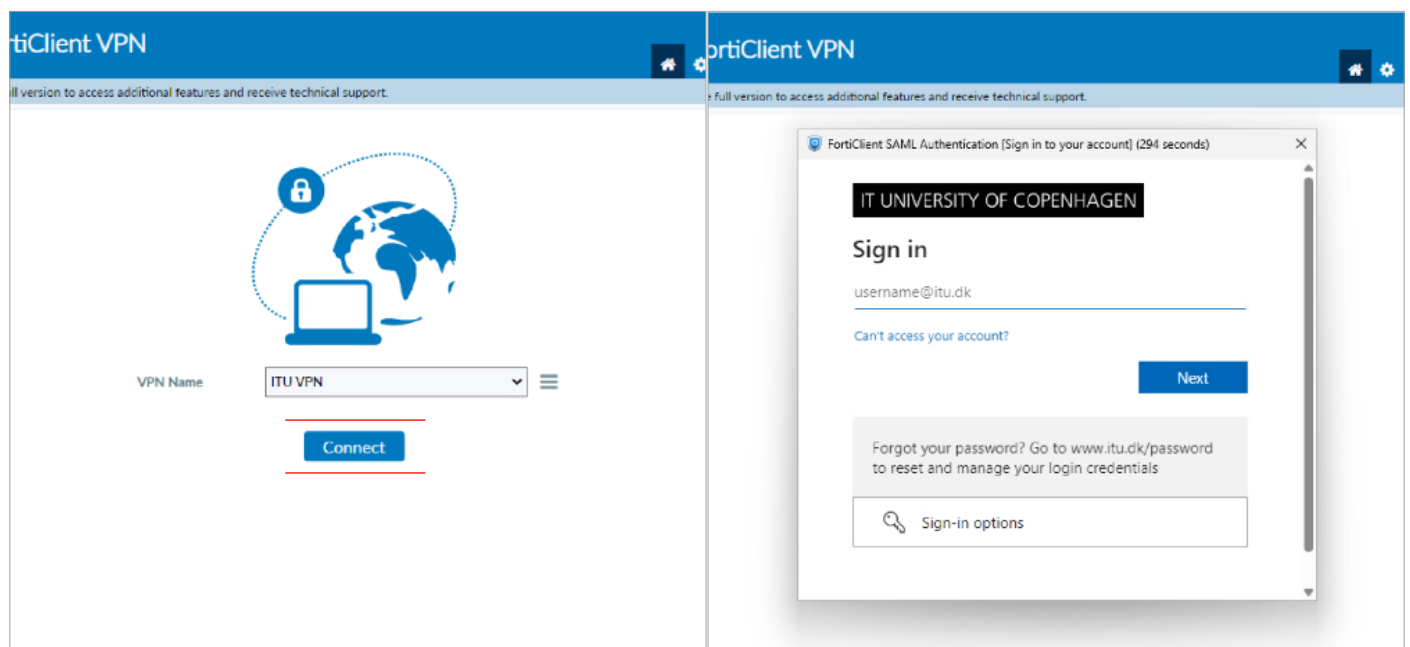


2.4

Click Connect and type your ITU login.

FortiClient VPN application will send a notification to your mobile phone, approve by using **Microsoft Authenticator app** on your mobile device.

You have exactly 300 seconds to approve or else you will get a Connection Error.



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