

# GROUP CONSTITUTION

Use the questions below to discuss which kind of group you would like to be. Before you start discussing the elements of your group constitution, take 5-10 minutes to reflect on the following by yourself:

- What are your individual goals for the semester? (learning outcome, workload, amount of group work, grades)
- What are your expectations towards the other group members?
- What do you hope to gain from group work?

Share your thoughts on the questions above in the group before you start discussing and writing your group constitution.

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## ORGANISATIONAL (production unit)

**How will you work as a group? Which expectations do you have to the working environment?**

- Framework: Do you want to sit and work together or individually?
- Roles: Should there be a leader and/or secretary?
- Role-rotation? Do you want to switch every week?
- Where would you work well together and why? (ITU / café / home)?
- Work-hours: When do you work? Mornings, afternoon, evening, night.
- How do you ensure constructive discussions?
- Documentation: Do you need to document your work and process? Notebased? Minutes?

Write your discussion outcome here. The frame will expand as you write....

## COLLABORATION (learning unit)

**What are your ambitions in the group? What is the academic purpose of your group work?**

- Ambitions (learning outcome, grade)?
- How do you align individual ambitions with group ambitions?
- How much time should you set aside for group work? (take other courses, student jobs, etc. into account when discussing)
- How do you prepare for group work? Discuss the level of thoroughness.
- What do you do if someone did not prepare as planned?
- How do you make decisions? Democratic or by argumentation only?

Write your discussion outcome here. The frame will expand as you write....

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## **SOCIAL (social unit)**

**Which social norms do you want? What are your expectations to social aspects of your group?**

- How will you establish mutual respect?
- If you have a group of internationals and Danes: is it ever all right to speak Danish?
- Do you want social interaction 'after hours'? And what if parts of the group goes out and not the entire group. Is that ok?
- Do you want to be clear on what happens if you do not obey the rules of the group? (e.g. buying coffee, bringing cake, etc. as penalty)?

Write your discussion outcome here. The frame will expand as you write....

## **AFFILIATION (work environment)**

**What ties your group together?**

- Responsibility?
- Priorities?
- Obligations?
- Ambitions?
- Social arrangements?

Write your discussion outcome here. The frame will expand as you write....

## **CONFLICTS (work environment)**

**What will you do if / when conflicts occur?**

- How will you handle conflicts in a constructive way?
- How do you keep focus on the conflict and avoid getting personal?
- At what point is it a good idea to involve the teacher or the Study and Career Guidance?

Write your discussion outcome here. The frame will expand as you write....