

- Stine Gotved, faculty,
- Marco Carbone, faculty (BSWU, KSDT, MSOK, DIPL),
- Jörn Messeter, faculty (BDMD, KDDK, MIND)
- Lea Porsmose Hansen (DDK)
- Nanna Sidelmann, Secretary to the Study Board
-

Absent: Martin Pichlmair, faculty (GAMES), Christopher Gad, faculty (BGBI, KDIM, MILS),

Sune Ørnelmark Lægdsmand (student- DS), Emma Arfelt Kock (Student)

Guests: Lene Rehder (SAP)

Re 1 The election of a new chairman.

Stine Gotved is running as candidate.

Not enough members of the Study board were present to be able to make a decision (it takes 3 student members and 3 faculty members).

A few members had already given Stine their vote before the meeting. The Study board agreed, that the Minutes should be send out to all members. If there are not more votes against her, than for her candidacy, she will be considered chairman.

Re 2 Approval of the Agenda

The Agenda was approved

Re 3 Approval of the Minutes

The Minutes were approved

Re 4 The handling of applications (exemptions) at ITU.

Nanna went through why ITU has to change the way we handle exemptions. Not the way we handle credit transfer applications or replacement of courses, but for applications related to progression for instance a 4/ 5 examination attempt or rules on maximum study time.

Please refer to the suggestion.

An estimate is, that the subcommittee will handle 5- 10 complicated cases each time, if they meet every third week.

To secure some knowledge of the relevant set of rules and make sure, that students are treated equally, it is important to have the same members participate continuously.

The Study board discussed the suggestion and came up with the solution, that a subcommittee should be appointed. Consisting of the chairman and the vice chairman. One substitute for each member must be appointed.

Meetings will be held each 3 week.

Principal discussions about how different cases are handled should be handled in the Study board every semester or once a year.

Re 5 The course evaluation report – Spring 2018

There were no comments to the report. The Study board agreed that the report needs to be handled shortly after the result has been published.