Present:

* Lene Pries-Heje, faculty, chairman
* Martin Pichlmair, faculty (GAMES)
* Christopher Gad, faculty (BGBI, KDIM, MILS),
* Marco Carbone, faculty (BSWU, KSDT, MSOK, DIPL),
* Jörn Messeter, faculty (BDMD, KDDK, MIND)
* Nanna Sidelmann, Secretary to the Study Board

Absent:
Emma Arfelt Kock (Student), Sune Ørnemark Lægdsmand (student- DS), Lea Porsmose Hansen (DDK),

Guests:

Dorthe Stadsgaard (SAP), Nikolaj Licht (stud - GAMES).

**Agenda**

1. Approval of the agenda
2. Approval of the Minutes from [21082018](https://studyboard.wikit.itu.dk/Minutes_20180821)
3. Discussion - The Ministry´s Quality Measurement and student engagement. See item.
4. Discussion. A follow up on the ITU Evaluation portfolio. See item.
5. Any other business

**Re 1**
The agenda was approved

**Re 2**
The Minutes were approved

**Re 3 The Ministry´s Quality Measurement and student engagement**
*Dorthe:*
The survey is on its way. The Ministry is still working on the questionnaire.
It has been decided, that it will be send out to all full-time students.
Only response from students, that has been at ITU more than 3 months, will count in the Ministry´s sample.
So now we are looking for good ideas to get the students to answer?
There will be more than 60 questions. A realistic estimate is that it will take a student approximately 20 min to answer it.
They will receive the questionnaire in their e-boks on 23 October 2018. Which mean that it will almost collide with the Course Evaluation, which start 5 November 2018.
Different models were discussed.
For instance to give the students 20 min in class or to make an event in Atrium.
*Lene PH:* It is important, that they receive information in class about the two surveys and the difference between them.
The Study board decided to recommend an event in Atrium on a (whole) day in week 45. Where ITU offers coffee and cake and gather the students to get them to answer the questionnaire.
*Dorthe* will contact the Communication department regarding this event.
*Lene PH:*
All teachers will receive slides, they are to use in class, so the students will be informed on the two surveys/evaluations.

**RE 4 A follow up on the ITU Evaluation portfolio project**
*Dorthe:*
The group has now met the executive management, and they have approved the suggestion, with a few changes.
Christopher:
They have a good model at CBS – it is worth looking into. The important thing is that we use questions, that the students can actually answer.
For instance, a student at first year can´t tell, if the academic level is high.
The study board agreed on the changes. We need something we can monitor.
*Dorthe:*
We wish for the project to become a PPG - project
*Lene PH:* We can´t decide on, how to give ressources but we can decide on, how we wish for the Study board to get involved
The Study board should function as a shadow steering group.
Do the students need to be part of the meetings – or can we get input from them in another way?
In the project we will state, that we need to involve other stakeholders – and ask the question how it is done. Part of the project will be to identify ways to involve students and staff.