

Board of Studies (BoS) – 6. meeting 2023

14 June 2023

Present: **Hanna Wirman** (faculty, SAT Games), **Irina Papazu** (faculty, SAT Business), **Signe Louise Yndigegn** (faculty, SAT DD), **Sofie Kramshøi Nielsen** (student, SAT CS), **Magnus Borum Green** (student, SAT DD), **Theodor Christian Kier** (directly elected student), **Saskia Joanna Rauhut** (student, SAT Games), **Fie Crusell Pedersen** (students, SAT BIT), **Pernille Rydén** (assigned guest, Dean of Education), **Ea Feldfos** (assigned guest, SAP), **Christian Balslev van Randwijk** (secretary to BoS, SAP)

Guests: **Viktorija Hofbauer** (SAP, DOE Support), **Marc Kellaway** (SAP)

Absent: **Luca Aiello** (faculty, SAT CS)

Agenda

1. Approval of agenda

2. GDPR-course status

A brief status on the GDPR course for students.

3. Approval of revised curriculum for 2024 admission on Msc Games

App 1 - Front page and application - KGames curriculum revision

App 2 - MSc Games 2024 m track changes

4. Course Evaluations – Spring 2023

As part of the follow-up on course and supervision evaluations, BoS is to discuss the evaluation results based on the reports with scores from supervision evaluations and the course evaluation survey.

BoS can decide changes within the Board's mandate and make suggestions for changes or actions (on courses or study programmes) to Education Group and/or Executive Management.

App 3 - Course Evaluation Report – Spring 2023

5. Background and framework for the exam scheduling at ITU

Based on the discussion on exam planning at the last meeting, the scheduling team wanted to share this document, which explains the background for the current framework for the exam scheduling at ITU. The scheduling team will also be present at the meeting to answer eventual questions regarding the document. It is important to stress, though, that this is not meant as an opportunity to discuss the current framework at the meeting, but just meant to share the knowledge of why we do as we do, and what would need to be taken into consideration, if we were to look into possible changes in the future.

App 4 - Background and framework for the exam scheduling at the ITU - June 2023

6. AOB (Any Other Business)

Minutes

Ad 1

Theodor was elected chair for the meeting. The agenda was approved.

Ad 2.

Viktoria gave some background for the GDPR course. Previously, there was not a lot of support for students related to GDPR. Since last autumn there has been an online (also available on phone or tablets) GDPR course available for students. An external firm has been responsible for the firm.

So far, very few students have completed it. Even though it was originally requested by the students.

Viktoria asked if there was a good way to boost awareness of the course. It is already announced in ReadIT for both teachers and students, as well as on billboards. There is also a link on ITUStudent.

In the current contract, the course is only available for a three-year period, so ITU should get the most out of it in the remaining time.

Sofie had a number of suggestions: There is a risk that information about the course will “drown” among all the other information on ITUStudent. A possible strategy could be to increase communication about it when the students need it, that is, working with timing. This could be when students are preparing bachelor projects and collaborations with external partners. She also suggested that students share the information with other students, which would ensure a better reach.

Pernille responded that this all sounds very relevant. But bringing it up at the BoS meeting was also to get a feel for whether the course is still useful and relevant.

Ea replied that for employees, a GDPR course is mandatory for everyone who is hired at ITU. So, there is also a legal aspect to having a course such as this.

Theodor stated that many students would probably find it relevant, so definitely boost the awareness effort.

Ad 3

Hanna presented the proposal to changes in the Technology track on KGames. It concerns converting an elective into a mandatory course. Concretely, the proposed change is making the course *Foundations of Game AI* a mandatory course for the Technology Track. The proposal has been discussed for a long time between Games faculty, HoSP and CoHoSP, and has been presented in many forums. It has also been presented to SAT, who agrees with the proposal.

Everyone at the meeting agreed that the change sounds reasonable.

The proposal was approved unanimously.

Ad 4

Pernille initially presented the evaluation report. Response rate is still pretty good, even though it is lower than the previous two course evaluations. Results, however, are improving.

The SATs had not had time to discuss the evaluations prior to the meeting, so the topic was postponed until the next BoS meeting, September 6th.

The students requested if it would be possible to get a timeline for evaluation scores. The Quality Coordinator will look into this.

Ad 5

Marc was a guest for this topic and opened the floor for questions.

Sofie thanked Marc for the document and stated that it gives a good explanation for why things are the way they are. She asked if this document could be shared with other students.

Marc responded that this particular document was not meant for sharing, but that a document for this purpose could definitely be produced, and that this information should be available to students.

Ea agreed and added that there could be an increasing problem with finding rooms for all the exams going forwards, due to the increase in converting exam-types due to concerns about Generative AI.

Theodor asked about the point of the document stating that mixing oral and written exams in the same period could pose problems for both students and teachers, but in his view, it would not be a problem for many students.

Marc answered that it would make coordination more difficult, and some students would risk having a written exam very close to an oral exam.

Marc suggested bringing back to the SATs that exam forms could possibly be changed if the programmes are inclined to do so.

Theodor then stated that there are so many D-Form exams, maybe those could be toned down (at CS).

Ea mentioned that, probably, a broader look at exam forms chosen at ITU could be discussed. The exam forms at ITU are quite traditional, other forms of examinations are possible and valid, and in use at other universities.

Pernille agreed.

Hanna asked if it would be possible to see all the different exam forms at the different departments and their distribution and frequency.

Pernille stated that she has a document that does this, and the Quality Coordinator will share those with BoS.

Pernille stated that she would also like to include LS in further discussions. Exam forms have been a topic for discussion for several years.

Marc mentioned, regarding changing the exam for on a given course, that it is actually a little unclear, governance-wise, who have the mandate to make decisions about this. This makes it difficult to tweak the distribution of exam forms at the programme level.

Ea stated that she would probably at one point make a quick presentation about the legalities of the matters. She stated that this topic is actually under the purview of the BoS, but it is complicated by having one common Board of Studies across all the programmes at ITU, with most members thus lacking deep insight into particular programmes. This is something that should be discussed further.

It was mentioned that there is the possibility of x-forms, but it is widely seen as a very bureaucratically heavy option.

Signe mentioned that as a part of redesigning their programme, they also looked at the exam forms as a part of this change. They are also discussing a learning culture with fewer grades as part of this.

Ea mentioned that there is a catalogue of all the exam forms at ITU and proceeded to describe the matrix of all the different exam forms.

Signe asked about portfolio exams, and how difficult it would be to include these as possible exam forms. Ea responded that they have had them previously as x-forms.

Theodor mentioned that when seeking approval for x-forms, the first time you apply there is a lot of bureaucratic work. He then asked if, should one want to apply for the same x-form again, is there a “fast track” or is it the entire process again. Ea will look into this.

Ad 6

There were no further topics raised.