

Board of Studies (BoS) – 2 meeting 2022

4 March 2022

Agenda

1. Approval of agenda

2. Approval of minutes from meeting February 2022

3. Decision: BoS' student member of the Exemption Committee

The Exemption Committee is a sub-committee to BoS that handles applications for exemptions from rules like 'three exam attempts'. The committee meets every three weeks. There are three members: The chair and vice-chair of BoS and a representative from SAP.

By mistake, the item was removed from the agenda at the meeting 3 February 2022. In December 2021, BoS discussed making it a rule that the student member of the committee is BoS' directly elected student representative. However, a decision was not made. In January 2022, the committee needed to meet. It was decided to use the former chair of BoS and the directly elected student as temporary members.

BoS must **decide** the rule: Should the student member of the Exemption Committee be the directly elected student or the vice-chair of BoS.

4. Information: Plagiarism tool for supervisors

ITU is implementing Ouriginal, a digital tool to assist faculty in documenting plagiarism in projects and theses. SAP gives BoS a brief outline of what Ouriginal is, informs on the initial feedback from faculty and when it will be available for all ITU-supervisors.

Appendix 1: Info to BoS – Introducing Ouriginals to supervisors

Ea Feldfos from SAP

5. Information: Delayed grades – follow up by departments in 2021

BoS receives information on delayed grades after each ordinary exam period. In September 2021, BoS tasked SAP and the Dean of Education with taking action to improve the situation. A response was sent to BoS early January 2022.

Appendix 2: Info to BoS on follow up on delayed grades

PS: The overview of delayed grades for Winter exams 2021-2022 will be on BoS' agenda 30 March 2022.

6. Information: Task force for equality in teaching activities - Better conditions for students with functional impairments

As a follow up on legal injunctions about equality in 2020 and a political agreement in 2021, The Ministry and Danish Center for Educational Environment (DCUM) have released two reports with wide-ranging guidelines and recommendations for equal treatment of students with functional impairments. BoS decided in 2021 that a task force with members of faculty should give recommendations for teaching activities. The task force will present the recommendations to BoS in June 2022.

Appendix 3: Info to BoS on task force for Teaching Activities – students with impairments

Ea Feldfos from SAP

7. Discussion: Introducing the academic quarter at ITU?

All SAT have listed arguments in favor of and against introducing the academic quarter at ITU. the discussion is linked to the practical issue of getting students in and out of classrooms in time before the next lecture begins.

The SAP team in charge of the schedule have also sent their comments.

Appendix 4: Input from SAT and SAP, academic quarter

Guests (online): Marc Kellaway and Allette B. Bundgaard, SAP scheduling Team

8. AOB (Any Other Business)