

Board of Studies (BoS) – 12 February 2021

Agenda

1. Approval of agenda

2. Introduction by the 2020-chair – Stine Gotved

Welcome to new members and a new year in BoS.

3. Election of chair and vice-chair

One of the faculty members serve as chair, one of the student members serve a vice-chair of BoS. Faculty members chose the chair, student members chose the vice-chair.

4. Election of a faculty and a student for the Exemption Committee

The Exemption Committee is a sub-committee to BoS that handles applications for exemptions from rules like 'three exam attempts'. The committee meet every three weeks. There are three members: The chair and vice-chair of BoS and a representative from SAP (currently Tove Pedersen).

5. Approval of minutes from meeting 15 December 2020

Find the minutes via the link in Teams. Go to BoS 2020/Minutes, draft.

6. New Dean of Education – welcome

Pernille Rydén joined ITU in January as Dean of Education. She will participate in BoS meetings as one of our assigned guests.

7. ITU Strategy 2022-2025 – BoS gives input

In December 2020, ITU's vice-chancellor presented the draft ITU-strategy for the period 2022-2025. Since then, students have been asked to give input to their SAT representatives and SAT have discussed the draft strategy. BoS is to discuss the draft strategy, write their input and send it to Executive Management (deadline = 24. February).

Faculty and administrative staff discuss the draft strategy in their departments during January and February 2021. In March, Executive Management writes the second draft. The Board of Directors discuss the draft ultimo April. Staff and students (including BoS) are consulted during April and May. Board of Directors approve the strategy primo June.

Appendix 1

8. Study Environment Assessment 2020 – report and BoS' input to Action Plan

The survey ran among students in October – December 2020. BoS is responsible for making the action plan to follow up on study environment issues, assisted by the Dean of Education Support. At this meeting, BoS discuss the results and begin to identify areas, where BoS finds a need for action.

At the March meeting, BoS discuss input from the other stakeholders via the draft action plan made by Dean of Education Support. At the April meeting the Action Plan is approved by BoS.

Appendix 2: Overview of process for Action Plan, implementation, and monitoring).

Appendix 3: Mail from DoE Support

Appendix 4: Study Environment Assessment Report BSc and MSc

Appendix 5: Study Environment Assessment Report BSc and MSc – details for questions on bullying, harassment and discrimination

Appendix 6: Study Environment Assessment Report BSc and MSc – open answers

Appendix 7: Study Environment Assessment Report Master ILM

Appendix 8: Input to StuEnviAss Action Plan from SAT DD

Appendix 9: Feedback form (input to Action Plan)

Guest: Lise Lawaetz Winkler, Dean of Education Support

9. Diversity officer – does BoS want to do anything further?

During 2020, BoS discussed the need for a new Diversity Officer at ITU. BoS addressed Executive Management and Education Group. Find their answers in the appendix.

BoS is to discuss if they want to do anything further.

Appendix 10: Diversity Officer at ITU

10. AOB (Any Other Business)