

# Board of Studies (BoS) – 3 March 2020

## Agenda

**1. Approval of agenda**

**2. Approval of minutes from meeting 5 February 2020**

**3. Delayed grades**

Theodor has requested the item. In his experience, more than 50 % of grades for written exams are delayed. SAP has provided data for winter exams 2019-20.

Appendix 1

**4. Exam complaint procedure**

SAT BUSS wishes to raise a concern and asks BoS to discuss whether or not this should be included as a priority in the exam complaint processes:

If you file a complaint about your ordinary exam, the process of handling it is most often too long to be resolved before the re-exam. Thus, for their re-exam students might face an examiner they have filed a complaint towards, while the complaint is still in process. The issue goes for both formal evaluation criteria and for person-to-person uncomfortable situations.

**5. Course evaluations autumn 2019 – report**

Discussion of the course evaluation results based on the report on course-specific questions. Do the results merit immediate action (by BoS or other bodies)? What trends, issues etc. can be identified (if any)? Pay attention to the evaluation of CrossDit.

Appendix 2

Guest: Gitte Bang Stald, Course Manager for CrossDit

**6. Policy for use of course evaluation data**

Stine and Baki presents their redraft and BoS discuss it. After the meeting, the policy draft must be ready to be sent back to Executive Management.

Appendix 3

**7. F.Y.I.: New strategic goals of ITU**

Head of Studies Aske Kammer informs on ITU's updated strategic goals.

Appendix 4 – *the appendix is uploaded in owncloud asap*

**8. Guidelines for cross-departmental/-disciplinary projects – feedback from SAT**

In autumn 2019, BoS initiated a discussion on the need for such guidelines. SAT were asked to give their input.

Appendix 5 – *input from SAT BUSS is added asap*

## 9. Diversity Officer at ITU

ITU no longer has a diversity officer among staff working with student diversity. SAT BUSS asks BoS to initiate the appointment of a new representative for this position. SATBUSS has the following suggestions:

- A person from Learning Support would be most beneficial for students and staff – they are more reachable and not connected to internal interests as HR.
- The position could be divided between LS and the Student Councilors.

## 10. AOB

**Student representative from SAT BUSS:** to be elected at the SAT meeting 27 Feb.

**Student representative from SAT DD:** Legal informs, that there is no legal basis for holding an extra election. Thus, SAT DD cannot get students elected until next election in November 2020. This means BoS will not have a student representative from SAT DD this year.

F.Y.I. the Vice-chancellor can appoint students to SAT.