Board of Studies (BoS) – 5 February 2020

Agenda

1. **Approval of agenda**

2. **Introduction by the chair – Stine Gotved**
   Welcome to new members and a new year in BoS.

3. **Election of vice-chair**
   One of the student members serve a vice-chair of BoS.

4. **Approval of minutes from meeting 18 December 2019**
   Draft minutes: owncloud/Study Board (2)/2019/Minutes/BoS 20191218 – minutes – v2.

5. **Proposal to change appendix to curricula on exam forms**
   SAP asks BoS to approve a minor (formal) change to the appendix on exam forms.
   Appendix 1

6. **Election of student for the Exemption Committee**
   A sub-committee to BoS that handles applications for exemptions from rules like 'three exam attempts'. The committee meet every three weeks. In 2019, the committee handled 50 cases between March to December. There are three members; a faculty and a student from BoS and a representative from SAP. Current members are Stine Gotved (chair) and Tove Pedersen (SAP).

7. **Policy for use of data from course evaluations**
   Executive Management have discussed BoS' draft policy. Head of Studies Aske Kammer reports back to BoS.
   Appendix 2

8. **FYI: Education Portfolio Report 2019**
   The report was signed 8 January 2020 by Head of Studies Aske Kammer. The report includes an action plan for the Education Group for 2020.
   Appendix 3

9. **FYI: ToR for Employers' Panels approved by Executive Management**
   With minor changes, Executive Management approved Terms of Reference for Employers' Panels on 13 January 2020.
   Appendix 4

10. **B-DDIT wants to change part of a course title**
    Head of BDDIT Jörn Christiansson and Course Manager Luca Rossi ask BoS to approve a change to a course title from 'Digital Media Analysis' to 'Digital Data Analysis'. SAT Digital Design has approved.
    Appendix 5

11. **Re-location to DR Byen**
    Baki Cakici has requested the item.

12. **AOB**