

## Meeting SAT CS – 29-01-2025

### Agenda:

1. **Approval of agenda**
2. **Approval of minutes from meeting 12-12-2024**  
No comments to the minutes received within the 10 working days period. Minutes approved.
3. **Course evaluation autumn semester 2024** (50 minutes)  
See Appendix 1: Course Evaluation Report – Autumn 2024
  - a) Presentations and key points from the evaluation on each programme by the (HoSPs)
  - b) SAT discuss survey report and proposals from head of study programmes and propose changes or initiatives as needed. (All)

More info on the follow-up procedure:

<https://intranet.itu.dk/Quality-in-Education/Course-evaluation/Followup>

4. **SAT talk SAT** (15 minutes)  
Expectations to SAT / How do we want to work together
5. **Information from SAT Members** (15 minutes)
6. **AOB:**