

## Meeting SAT Computer Science 5 September 2022

### Minutes APPROVED

#### Present:

- Dan Witzner Hansen (HoP BSWU)
- Marco Carbone (HoP KCS)
- Therese Graversen (HoP BDS)
- Patrick Bahr (HoP KSD)
- Luca Maria Ariello (HoP KDS)
- Louise Meier Carlsen (Co-HoP BSWU)
- Nynne Grauslund Kristiansen (Student rep., BSWU)
- Sofie Kramshøi Nielsen (Student rep., KSD)
- Juraj Septák (Student rep., BDS)
- Anne Brix Damgaard Fransen (Student rep., KSD)
- Marc Kellaway (Observer, Prog Coor KSD)
- Allette Bjørn Bundgaard (Prog Coor BSWU + KCS) (Minutes)

#### Absent:

- Theodor Christian Kier (Student rep., KCS)
- Mette Holm Smith (Observer, Prog Coor BDS + KDS)
- Sara Gjerløv (Observer, Study and Career & Guidance)
- Paolo Tell (Guest, faculty)
- Jesper Bengtson (Guest, faculty)

#### Minutes:

##### 1. Approval of Agenda

Agenda Approved.

##### 2. Minutes from meeting 22 June 2022:

No comments received within the 10 working days period. Minutes approved.

##### 3. Information:

Nynne: From Study Board:

a) Project of changing the registration requirement to 22,5 ECTS:

SAP, faculty and students do not agree about the solution. The students in Study Board point out that if de-registration from courses can happen no later than the course registration period (first two weeks of the semester) it will not solve the problem about wellbeing of students

b) Issues with academic quarter cause frustration among some teachers, too little time to clear the room.

##### 4. Update from study programs: / Students.

KSD: /Anne:

a) Summer courses:

- Algorithms and Data Structures: 5 teachers taught this four-week course. Lack of coordination between teachers caused a less good flow in the course.

- Applied information Security: Workload was too big, and the course was not aligned with the four-

week teaching period. E.g., mandatory activities were not adjusted to fit the shorter period of teaching.

*Comment from SAT:*

it is important that students raise the problem to the teacher while the course is running, as this enables teachers to adjust along the line. If students do not like to raise the problem directly to the teacher, they can speak to TAs, and he/she can present to teacher.

This semester, Grundlæggende Programming on BSWU introduced weekly evaluation as a pilot.

b) Research Project meeting:

Some KSD students complained that topics were too difficult for KSD.

*Comments from SAT:*

Patrick: This complain comes every year, but there is plenty of topics for KSD.

Dan: Students should discuss with potential supervisor, they are normally very willing to adjust their projects.

Marco: Maybe, the research groups should revisit what they present.

An Idea for next year would be to focus more on what the research groups do and then specific topics could be visited in a cafe-sequence following the presentations.

/ Sofie:

- KSD is very happy about Study Lab.

- Students also find 2nd semester very hard. This removes the joy of studying and challenge the health of students

*Comments from SAT:*

This discussion has reached a deadlock. We need a new approach to move the discussion forward.

Proposal: Student members of SAT show their weekly schedule. Even if this is not exhaustive for all study program and students it might add some nuances and make the problem tangible.

SAT agrees to this.

Thus, students prepare different cases for next meeting to use as a starting point of further discussion.

BDS: /Juraj

Nothing to report.

KCS: /Nynne:

Students with double courses asked the teacher to record lectures in Aud. 2. The teacher cannot assist with this due to lack of resource.

*Comments from SAT:*

ITU just implemented new guidelines, according to this, recording of lectures need a special permission.

Louise informs that Pernille already permitted recording in a course on BSWU.

Marco will investigate the actual situation:

## **5. Supervision evaluations from Spring semester 2022: Appendix 5A.**

Introduction:

*Please go to Teaching Guide to explore your tasks and deadlines in the follow-up process. Supervision evaluations: <https://intranet.itu.dk/Quality-in-Education/Supervision-evaluation/Followup> (follow-up has been postponed due to technical issues with the evaluations in June, thus you must add 13 weeks to the weeks stated in the process description). If you need more detailed information on the evaluation of a specific course, please ask the relevant Head of Study Programme.*

*Comments from SAT:*

No comments.

## **6. Evaluation of Summer courses (SUN) from summer 2022:** Appendix 6A.

Introduction:

*"Please go to Teaching Guide to explore your tasks and deadlines in the follow-up process. Follow-up on SUN courses differ slightly from follow-up on semester courses as they are fewer and their set-up is different:*

*SUN evaluations: <https://intranet.itu.dk/Teaching-Guide/Summer-University/Evaluation/f> you need more detailed information on the evaluation of a specific course, please ask the relevant Head of Study Programme."*

*Comments from SAT:*

No comments.

## **7. Quality assurance of credit transfer Feb – Aug 2022:** Appendix 7A.

Introduction:

*"If SAT has any comments (something that differs from "normal", decisions that do not seem "right" etc.), those should be sent to Board of Studies. Deadline 20 September."*

*Comments from SAT:*

No comments.

## **8. Meeting dates in Autumn 2022:**

Comments from last meeting:

*"No weekday suits everybody. Monday and Friday afternoons seem to be best – or a mix between them. SAT agreed that the first meeting should be Monday 14-15.30 in the beginning of September, and that we will settle on a solution by then."*

As no times slot suits everybody this semester, SAT decides to rotate and have meetings on different days in the afternoon.

## **9. AOB:**

### **The academic quarter:**

#### Teachers:

The solution is not well thought out and does not correspond with meetings and breaks. Time is taken away from the already packed schedule of the courses.

Among teachers, there is large consensus that this does not work.

#### Students:

Maybe allow time to let everybody get used to the academic quarter.

It seems that the problem is worst in Computer Science Department.

*Comments from SAT:*

- The solution is inconsistent. Academic quarter in other Danish universities consist of 1 hour with 15 minutes break. If kept, it must be consistent, so everyone has 15 minutes break every hour – also in the middle of the two-hour blocks used at ITU.

- The problem is not the academic quarter itself. But it seems unclear how ITU benefit from changing. It seems to be much use of resources for very little benefit.

Nynne and Dan report of this discussion to Study Board.