Meeting SAT Computer Science 3 February 2021

Minutes Approved

Present:

- Dan Witzner Hansen (HoP SWU)
- Marco Carbone (HoP CS)
- Therese Graversen (HoP BDS)
- Patrick Bahr (HoP SD)
- Barbara Planck (HoP KDS)
- Viktor Shamal Andersen (Student rep., DS)
- Theodor Christian Kier (Student rep., SWU)
- Niclas Hedam (Student rep., CS)
- Andreas Blanke (Student rep., CS)
- Paolo Tell (Guest, faculty)
- Pernille Rydén (Guest, Dean of Education)
- Sara Gjerløv (Observer, Study Career & Guidance)
- Sanne Louise Aaby Diedrichsen (Observer, Study Career & Guidance)
- Mette Holm Smith (Prog Coor BDS + KDS)
- Marc Kellaway (Prog Coor SD)
- Allette Bjørn Bundgaard (Prog Coor SWU + CS) (Minutes)

Minutes:

1. **Approval of agenda.** Marco chaired the meeting. Agenda approved.
2. **Welcome to Pernille Rydén, Dean of Education at ITU.** Pernille gave a short presentation of herself. Subsequently, SAT participants presented themselves.
3. **Approval of minutes from meeting 11 December 2020.** Appendix 3A. Minutes approved.
4. **Election of SAT CS members to the Study Board -** one faculty and one student member.
   Student member: Theodor continues.
   Head of Programmes appoints a member soon.
5. **Information from participants.** Nothing to report.
6. **Update from study programs.** / Students.
   BSWU: (Theo)

   - A few exams were held at ITU before the lock down in December. Some students did not feel safe during those exams.
     Comments from SAT: The on-site exams before Christmas followed the official COVID19 regulations at the time. It is sad if students did not feel safe. It has already been decided to switch to online teaching and exams for the spring semester 2021. Hopefully, this will help to add predictability and enhance students´ feeling of safety and possibility of planning.
   - Programs as Data: the exam result is too late.

KCS: (Niclas)

- Students are confused about COVID19 and do not know what is going on. The same is for staff e.g., The Corona Task Force and FM are not in line when communicating about the use of studios
  Comments: Dean of Education has asked Management for a clarification for the use of facilities. Information about COVID19: Students can consult the COVID19-page on ITUstudent.dk and Staff should consult the Teaching Guide.
  Students suggest: As students do not consult ITUstudent.dk each day, and some do not read e-mails from ITU, because they feel spammed, maybe a banner on LearnIT would help guiding the students.
  Student counsellor informs that it is important to choose the right platform for communication. In this case, ITUstudent.dk is better, as information about COVID19 topics often change. Thus, the platform should support easy revisions of text and addenda.
- Some students, which is about to graduate wonder, whether they will receive a wall diploma, if the graduation ceremony goes online?
  Marc discussed this with the relevant manger in SAP. Currently, nothing is decided regarding the graduation ceremony. The decision is strongly dependent on the pandemic situation in June. Students will receive information along with the invitation when time get closer.

(Andreas): Nothing further to add.

BDS (Viktor):

- Machine learning: The details about the re-exam form came very late. In general, the re-exam form should not change at such a late stage, as it can now. A suggestion would be to announce beforehand, what form the exam would have if a smaller and larger number of students take the exam.
  Comments from SAT: It is a normal practice at other universities that the re-exam form can change dependent on the number of participants. However, the deadline to decide on the re-exam is rather late at ITU. Maybe it would be an idea to explore this?

Additional comments:
- Several teachers experience that the tone from students is quite harsh. Even if students are tired and worn out by the pandemic situation, everybody should consider keeping a good tone.
- Please spread the word that students who experience difficulties with studies, mental health etc. may consult the Study Career and Guidance at ITU (Studievejledningen): https://itustudent.itu.dk/study-and-career-guidance/contact

Also the Student Counselling Service in Copenhagen (Studenterrådgivningen) offers service: https://srg.dk/en/

7. **ITU Strategy 2022-2025.**
SAT should discuss the strategy document presented by Martin Zachariasen in December 2020.
Input from students form part of the discussion.
Please, find the strategy document on the link below:
https://ituniversity.sharepoint.com/:w:/s/ITUStrategy2022-2025/EQPh_UWCgwVCknPamfDQYaIB1P0NGWNxD-bdh1s61zr-tQ?e=Dyk8O1&CID=516940CC-F022-455C-809C-87F9B2E86A04&wdLOR=c79EFD0CE-96F0-454E-93A7-9AD3E3F00F59

SAT had no comments to the proposal.

8. **Study Environment Assessment at ITU.** Appendices 7A, 7B, 7C, 7D and 7E
In general, SAT found the amount of data very large and the accessibility correspondingly difficult.
SAT focused on:
- Workload: the student workload seems to be unevenly distributed among the study programs at ITU.
There is a feeling that the pandemic situation has decreased the amount of time, students spend on their studies.
- Stress: Stress seems to be common at ITU, which is worrying, and the feeling is that this is not just related to the COVID19 situation.
The questions are:
- If the stress stems from a permanent pressure on students or if it is related to special situations (e.g., the exam-periods)
- If stress is caused by studying at ITU or by students´ life-situation in general?
At present, data is not good enough to show this.
Comment from students: Apparently, some students do not know where to get help.
Comment from Dean of education: Students´ well-being has a very high priority on ITU, but it is important to understand the stressors. Students can help by providing data as analysis and solutions must be evidence based.
- Harassment: The results in the report are worrying.
Theodor brings this forward to the Study Board meeting.

9. **Quality assurance of credit transfers in the CS study Programs.** Appendix 8A
Postponed to next meeting.
Head of Programmes suggested that students should look at the data in advance. If any questions arise, students are encouraged to talk this over with Head of Programmes before the meeting, to qualify the discussion at the meeting.

10. **Dates for SAT CS meetings in the Spring 2021 semester.**
In general, heads of study programs suggest that we hold SAT CS meetings during those time slots: Tuesdays 13-15.30 or Wednesdays 13 – 15.30. Maybe, Wednesdays 13 - 14.30 seem to fit?

Please note! SAT should have a meeting in the period 29 April - 6 May to have the last hearing of the ITU strategy.

SAT decided to have meeting Wednesdays at 13 - 14.30.

Allette book for the spring semester.

11. **AOB:** Nothing to report.