**Form for registration of candidates (Board of Directors, Academic Board, PhD School Council, Board of Studies & SAT Games)**

Election at the ITU 2024

# Election for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# *(Insert the name of the relevant Subject Area Team)*

##### Election group: *\_*\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of list: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### The candidates are nominated:

**□** Prioritized (rangordnet)

*(If you are nominated with priority, you will be elected in the order that is stated in the list)*

**□** Without priority(sidestillet)

*(The nominated candidate on the list with the most personal votes is elected. List votes are not divided between the candidates on the list)*

Name and date of birth must be filled out in block letters. This form must contain a minimum of 5 names (nominators), and at least one of the 5 names has to be placed under “Candidates”.

##### Candidates (at the same time nominators)

|  |  |  |  |
| --- | --- | --- | --- |
| No | Full Name | Date of birth | Signature |
|  1 |  |  |  |
|  2 |  |  |  |
|  3 |  |  |  |
|  4 |  |  |  |
|  5 |  |  |  |
|  6 |  |  |  |
|  7 |  |  |  |
|  8 |  |  |  |
|  9 |  |  |  |
|  10 |  |  |  |

**Other nominators:**

|  |  |  |  |
| --- | --- | --- | --- |
| No | Full name | Date of birth | Signature |
|  1 |  |  |  |
|  2 |  |  |  |
|  3 |  |  |  |
|  4 |  |  |  |
|  5 |  |  |  |
|  6 |  |  |  |

Example of a filled out form: [Registration form example](https://itustudent.itu.dk/Campus-Life/Get-involved/-/media/B1DCA8FE5C624CE1A92823230487FA13.ashx)

**Privacy Policy for the ITU Election:**

**1. General remarks**

Protecting your personal data is of the highest priority at the IT University of Copenhagen (”ITU”, ”we”, ”our”, ”us”).

This policy (”Privacy policy”) explains in general terms what personal data we collect from you as an applicant, student, supplier/contractor, collaboration partner, or ITU conference/event participant; when and why we collect the information; how we use the personal data; the conditions for transfer of personal data to other parties, and how we securely store your personal data.

**2. Who are we**

ITU is a Danish university that teaches and conducts research in information technology. ITU is registered in Denmark and in the Danish Business Registry, CVR no. 29057753.

We may be contacted by phone no. +45 7218 5000, by e-mail at itu@itu.dk or at the address Rued Langgaards Vej 7, 2300 Copenhagen S, Denmark.

Depending on the relation between you and us, it may be necessary for us to process your personal data in some situations.

You may read more about our processing of your personal data in the following sections.

**3. Information we collect directly from you**

We process personal data such as your name, date of birth, name of educational programme (for students), name of department, position, start and end date for enrolment, and employment (for administrative and scientific personnel), in order to be able to validate your right to run for election, as well as validate nominators.

**4. Purpose and basis for processing**

The purpose of processing your personal data is to fulfil our legal obligation in accordance with the Danish University Act and hold election for the collegiate bodies at ITU such as the Board of Directors, Academic Board, PhD Board, Board of Studies, and the Subject Area Teams, cf. GDPR Article 6(1)(c).

**5. Security**

We maintain the necessary organizational, technical, and physical security precautions in order to protect your information against accidental or illegal destruction, loss, changes, unauthorized transfer of or access to such in accordance with the data protection regulations in Denmark and the EU.

When assessing what level of security is adequate, particular attention is paid to the risks that may be posed through processing, in particular concerning accidental or illegal destruction, loss, changes, unauthorized transfer of or access to personal data that is transferred, stored, or in any other way processed.

**6. Storage**

We store your personal data until it is no longer necessary to process it for current and upcoming election.

**7. Sharing your personal data**

We share your personal data with third parties whenever necessary. Third parties mean the following:

Approved/authorized data processors that assist us with IT- or other services.

**8. Your rights**

You have the right to request access to, rectification, or erasure of personal data which we process about you. You may also request us to restrict our processing of your personal data, just as you may object to our processing and request us to transfer your personal information to others.

However, it is not certain whether we may or are able to comply with your request, e.g. due to a legal requirement. We therefore recommend that you contact us regarding your initial inquiries in the event that you are dissatisfied with our processing of your personal data in any way. In this way, we hope to achieve a joint solution concerning your inquiry.

All abovementioned inquiries may be directed in writing by e-mailing our Data Protection Officer at dpo@itu.dk.

You also have the right to file a complaint with the Danish Data Protection Agency concerning our processing of your personal data. You may read more about this and find the Danish Data Protection Agency’s contact details via: <https://www.datatilsynet.dk/>